



State of Louisiana

LOUISIANA MOTOR VEHICLE COMMISSION

Jeff Landry
Governor

Amy Casey
Executive Director

December 29, 2025

Office of the Governor State of Louisiana
House Speaker
Senate President
House Commerce
Senate Commerce

RE: Executive Order Number 25-038 and Act 192 of the 2024 Regular Legislative Session.

Pursuant to Executive Order Number 25-38, the following data is provided to fulfill the requirements outlined in Sections 3-5 of the same order. Louisiana Motor Vehicle Commission ("LMVC") has reviewed the following rules adopted by the agency. All rules of the LMVC are promulgated according to the Administrative Procedure Act. The objectives of this internal audit are to identify problematic areas within Title 46 of the Louisiana Administrative Code that can be readily improved to enhance the current level of accessibility.

Value

These rules are necessary to ensure the businesses remain compliant, hold the businesses accountable, prevent frauds, impositions, and other abuses upon Louisiana consumers.

Audit Summaries and Resulting Actions

All sections below were evaluated for relevance and submitted through the Forecast Readability formula. The audit summary includes rules that have not had any activity in ten or more years. All the rules are necessary; however, some rules require to be amendment for consistency with the law or to provide clarity.

Summary of Readability Analyses: The following Chapters were reviewed for readability. The language used in Title 46 exceeds the readability level recommended by the Office of State Register. The Commission staff will work with rule writers on future rulemaking to ensure that each new rulemaking project is both necessary and neither complex nor burdensome.

**Title 46
PROFESSIONAL AND OCCUPATIONAL STANDARDS
Part V. Automotive Industry Subpart 1. Motor Vehicle Commission**

A readability analysis was performed on Title 46: Part V Automotive Industry Subpart 1. Motor Vehicle Commission to determine if the current regulations meet the readability level recommended by the Office of the State Register. Additionally, each Section listed in Executive Order Number 25-038 was evaluated to determine whether it is necessary, consistent with the law, and aligned with the agency's mission.

Chapter 1. General Requirements

§101 (Last Revision 2013, Reviewed 2025)
§§103, 105, 109 (Last Revision 2010, Reviewed 2025)
§107, (Last Revision 2011. Reviewed 2025)
§111 (Last Revision 1975, Reviewed 2025)

Section 101 provides definitions for technical terms used in the Motor Vehicle Commission Rules. Promulgated with R.S. 32:1253(E) and R.S. 32: 49:953 (C). Section 103 provides communication with the Commission. Promulgated with R.S. 32:1253. Section 105 provides power and duties of the Executive Director. Promulgated with R.S. 32:1253. Section 107 addresses Manufacturer termination, cancellation, or non-renewal of a licensee's franchise. Also addresses warranty service repairs performed by the licensee. Promulgated with R.S. 32:1253. Section 109 addresses Record Management that the Commission must adhere. Promulgated with R.S. 32:1253. Section 111 addresses that the Commission has authority to issue Subpoena's. Promulgated with R.S. 32:1253.

Chapter Readability: Forecast Readability Formula Grade Level: Highest grade level is 13.41.

Proposed Action: Future rulemaking may be necessary to address readability.

10/29/2025 Sent to the Commission's counsel for review.

*Section 105 is valid, necessary and in use.
Sections 101, 103, 107, 109, and 111 need to be amended.*

Chapter 3. Hearing Procedures

§§301, 303, 305, 307 (Last Revision 2010, Reviewed 2025) §309(Last Revision 2013, Reviewed 2025)

These sections are part of the Hearing procedures and address the Commission and their responsibilities to consider any businesses that fail to conform R.S.32:1251 and/or to the rules and regulations promulgated to carry out the provision of this chapter. It addresses the Adjudication Process and Procedures; the Formal Hearing Notice and Service; Declaratory Orders and Rulings and Petition for Commission Review of Rule. Promulgated with R.S. 32:1253(E) and R.S. 32: 49:953 (C).

Chapter Readability: Forecast Readability Formula Grade Level: Highest grade level is 11.41.

Proposed Action: No action required as far as readability.

10/29/2025 Sent to the Commission's counsel for review.

*Section 301, 307 is valid, necessary and in use.
Section 303, 305, 309 need to be amended.*

Chapter 5. Motor Vehicle Salesmen; Dealers; Distributors

§§ 501, 503, 505, 507, 509, 511, 513 (Last Revision 2010, Reviewed 2025)

Section 501 provides the requirements of a salesman and their duties. Section 503 addresses unlicensed salesman and engagement in any selling activity. Section 505 addresses salesman, factory representative and manufacturer representative must carry their license. Section 507 addresses the termination of a salesman and the procedure. Section 509 addresses "Bird Dog" in connection with the sale of a vehicle. Section 511 addresses display of a business license. Section 513 addresses a manufacturer, distributor, converter, factory and/or distributor representative shipping or selling prior to being licensed by the Commission.

Chapter Readability: Forecast Readability Formula Grade Level: Highest grade level is 13.70.
Proposed Action: Future rulemaking may be necessary to address readability.

10/29/2025 Sent to the Commission's counsel for review.

*Section 507, 509, 511, 513 is valid, necessary and in use.
Sections 501, 503, 505 need to be amended.*

Title 46
PROFESSIONAL AND OCCUPATIONAL STANDARDS
Part V. Automotive Industry Subpart 3. Motor Vehicle Sales Finance

A readability analysis was performed on Title 46: Part V Automotive Industry Subpart 3. Motor Vehicle Sales Finance to determine if the current regulations meet the readability level recommended by the Office of the State Register. Additionally, each Section list in Executive Order Number 25-038 was evaluated to determine whether it is necessary, consistent with the law, and aligned with the agency's mission.

Chapter 71. General Provisions

§§7101, 7103 (Last Revision 2005, Reviewed 2025)

Section 7101 provides general information of the Commission. Section 7103 provides for definitions for technical terms used in the Motor Vehicle Sales Finance rules.

Chapter Readability: Forecast Readability Formula Grade Level: Highest grade level is 12.73.
Proposed Action: No action required as far as readability.

10/29/2025 Sent to the Commission's counsel for review.

Sections 7101 and 7103, need to be amended.

Chapter 77. GAP Coverage

§§7701, 7703, 7705, 7709, 7711, 7713 (Last Revision 2005, Reviewed 2025)

Section 7701 provided for definitions for technical terms used in the GAP Coverage rules. Section 7703 addresses the types of GAP coverages. Section 7705 covers GAP coverage provided to consumers. Section 7709 addresses insurance coverage. Section 7711 addresses Debt Waiver or Debt Forgiveness Requirements. Section 7713 addresses filing documents with the commission.

Chapter Readability: Forecast Readability Formula Grade Level: Highest grade level is 13.18.
Proposed Action: Future rulemaking may be necessary to address readability.

10/29/2025 Sent to the Commission's counsel for review.

Sections 7701, 7703, 7705, 7707, 7709, 7711, 7713 need to be amended.

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Chapter 79. Powers of Commission

§§7901, 7903, 7905, 7907, 7909, 7911 (Last Revision 2005, Reviewed 2025)

Section 7901 addresses the Commission power to issue subpoena and administer oaths and affirmation. Section 7903 addresses cease and desist orders. Section 7905 addresses penalties and late fees that are assessed by the Commission. Section 7907 Addresses advisory opinions by the Commission employees and attorneys. Section 7909 addresses the Commission can issue Declaratory Orders and Ruling pursuant to the Administrative Procedure Act. Section 7911 addresses the Commission may enter into cooperative and Reciprocal Agreements.

Chapter Readability: Forecast Readability Formula Grade Level: Highest grade level is 12.34.

Proposed Action: No action required as far as readability.

10/29/2025 Sent to the Commission's counsel for review.

*Section is valid 7903, 7907, necessary and in use.
Sections 7901, 7905, 7909, 7911 need to be amended.*

If you have any questions or if I may be of additional service, please call me.

Sincerely,

LOUISIANA MOTOR VEHICLE COMMISSION



Amy Casey
Executive Director

AC/bd

CC: Adrian LaPeyronnie, VIA E-MAIL
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